

WHAT IS REQUIRED OF A VOLUNTEER IN A CATHOLIC PARISH OR SCHOOL IN THE ARCHDIOCESE OF PORTLAND?

- ⇒ Complete a Criminal Background Check
After your Background check card is received, proceed.
 - ⇒ Complete the Called to Protect training
Viewing of a two DVD training program is the first step! You may go to the Archdiocese web site to see where this is offered: <http://www.archdpdx.org/cpo/schedule.htm>
 - ⇒ Sign on to the Armatus (online database for completing all future courses/one per year.)
 - A Log on to a high-speed Internet connection and go to www.praesidiuminc.com.**
 - B Click on "Armatus® Training New!" in the lefthand navigation menu.**
 - C Select "Click here to begin Armatus® online training (login required)."**
 - D Enter your login and password (see below).**
 - What is your Login and Password?** Your **login** is the first initial of your first name and your full last name. For example: Bob Smith's user login would be bsmith, or Sasha Hayes-Jones user login would be shayes-jones. Your **password** is the four numerical digits of your birthday, followed by your state abbreviation. For example, if Jane Arnold lives in Oregon and her birthday is March 26, her password would be 0326or
 - E Click submit.**
- ⇒ *Complete the training courses:*
 - Complete the Standards of Conduct for Ministry with Children and Youth*
 - "I am Sam" (2009-2010)*
 - "It Happened to Me" (2010-2011)*
 - "Abuse Prevention Refresher" (2011-2012) beginning July 2011*
- Each year you will be asked to sign on to the Armatus to complete one course which will be available each July.***

Thank you for completing the "Called to Protect" Program!